



Mayor

Richard E. Roquemore

City Council

Robert L. Vogel III

Taylor Sisk

Jamie Bradley

Joshua Rowan

City Administrator

Michael E. Parks

Planning & Zoning
Commission Meeting Minutes

July 17, 2024

Meeting Called to order by Co-Chair Bo Bland

Co-Chair asked for a for the approval of the agenda, motion, 2nd, all in favor, motion carried.

Co-Chair asked for the approval of minutes from June 19, 2024, motion made to approve, 2nd - all in favor, motion carried.

Public Hearing Procedures read by Co-Chair Bo Bland

Co-Chair read old Business that was previously tabled at the June 19, 2024 meeting:

1. **Case: OAR 24-001**, Sullins Engineering, LLC has submitted an application for review in accordance with the provisions of the Auburn Downtown Overlay District Architectural Review (17.91.070) for approval of a site plan, landscaping & building design including elevations & architectural details of a proposed townhome development located on a portion of 0 6th Street (Tax Parcel AU1 121 pt).

Co-chair asked for a motion to remove the item **Case: OAR 24-001**, from being tabled from their last meeting, motion made to remove item from the table, 2nd, motion approved

Meeting was turned over to Sarah McQuade-City Planner

City Planner Sarah McQuade advised staff that the applicant sent an email the day prior to the meeting asking to withdraw their application from the agenda. The applicant will re-submit after the city has completed their update for the Downtown Overlay District Ordinance.

Commission member Rob Yoe inquired about when they would find out what the changes are and what the process is. Planner advised that she has a draft ready to City Attorney for his review. Once the City attorney City Staff have a chance to review the ordinance it will be brought back to the Planning Commission for review and comment then onto the City Council for final approval at a Public Hearing for approval and final adoption.

The Co-Chair stated there are 2 items to discuss: to either ask for a motion to approve the withdrawal or a motion to deny the request to withdraw.

Commission member Carolyn Wade inquired as to how long this is going to go on since it had been tabled 3 times. City Planner stated that if they approve the request, it will be complete, the applicant will have to come back with a new application.

Co-Chair asked if there was a motion, motion made by Commission member Jon Gomolak to approve the request to withdraw, 2nd, all in favor.

Co-Chair read the next item on the agenda a discussion regarding City Code Section 16.43.013 – Rob Yoe Commission Member, floor was turned over Commission member.

Other Commission members had a chance to join in on the conversation regarding 16.43.013, this was a discussion only & nothing to vote on.

Co-chair asked if there were any citizen comments on the topic, citizen Jamie Bradley spoke on the topic 16.43.013 regarding the story behind the old oak trees. Helen Roquemore spoke about the trees in the city and how she has noticed the new developers come in and take down all the trees and the city should hold the developers to the plans submitted. Sylvia Barber also stated that the developers abide by the plans that were approved & to stop giving all the variance requests. Alyssa Knaut wanted to mention that if a big tree was to come down to put back mature native trees so that they have a chance to fully develop years down the road.

The Co-Chair closed the citizen comments and asked the City Planner if there are any announcements, no planning commission meeting schedule for August.

Co-Chair asked for a motion to adjourn, motion made, 2nd all in favor.

Motion to adjourn, 2nd, all approved.